Privacy Notice

(Effective 1st April 2021)

Commitment to Protect Your Privacy

Veesus Ltd is committed to protecting your privacy. You can visit most pages on our website without giving us any information about yourself. But sometimes we do need information to provide information or services that you request. This document is designed to give a clear explanation of our data processing practices and describes how we collect, store and process your personal information.

If you have any questions or concerns relating to our site or would like to find out more about how we collect, store or use your personal data, please contact our Data Protection Manager.

Our Data Protection Manager's details are as follows:

Mr S. Lloyd Veesus Ltd Innovation Centre, Highfield Drive, Churchfields, St. Leonards-on-Sea, East Sussex. TN38 9UH. e-mail: data@veesus.com

About Us

Veesus Ltd is a software development Company and develops software that presents 3D large scale point cloud data. It's users include those handling point cloud data derived from any source including handheld, mobile, terrestrial and aerial LIDAR scanners and Photogrammetry. Software and services are offered internationally on a subscription basis and supported from offices in the United Kingdom

Find out more here: https://www.veesus.com

The Information We Collect & the Primary Purpose for Collection

The personal information you provide is being collected for legitimate business purposes, which includes processing enquiries, orders and sales of products and services, keeping you informed about new events, products or offers and providing the best possible service and support to you. Whenever we process data for these purposes we ensure that we always keep your Personal Data rights in high regard and take account of these rights. The provision of this information is voluntary. However, if you do not provide the information requested, we may be unable to process your order or enquiry. All information provided by you will be held in the strictest confidence. We will only collect the personal information that is necessary for the purposes mentioned above. It includes the following but is not limited to your:

Full Name & Job Title
Company Name & Address
Phone & Fax Number
Email Address
Interest Areas & Preferences
Business and Payment Information

We receive information about you when you use our website, complete forms online, contact us by phone, live chat or otherwise at trade shows, meetings and events.

Use of Cookies & Log Files

When you visit our website, a cookie (a very small text file) is placed on your device. If you accept it, it is used to provide you with a personalised experience and to assist in the collection of the site visitation statistics. You may refuse the cookie, if you wish. To do so, you will need to check your browser settings. Veesus collects certain information about your device hardware and software, this includes but is not limited to:

IP Address Browser Type Operating System Access Times Referring Website Addresses

This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of our website. Cookies are also used in connection with the membership of or subscription to our site. If you choose to not have your browser accept cookies, you will be able to view the majority of our site, however you will not be able to register as a site member.

Information Sharing: Who We Intend to Share Information With and Why

We do not rent or sell our customer e-mail lists or data. We may share your personal information with our partner companies such as resellers or others offering similar products and services related to your interest in Veesus software solutions. If you do not consent to share your personal information with third party organisations please email data@veesus.com. We also share your business trading information with our Accountant & Financial Advisers.

Links to Other Websites

Where Veesus Ltd provides links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. This privacy statement applies solely to the information collected by Veesus Ltd.

Surveys & Promotions

From time to time we may run surveys and promotions and may request information from users as part of these. Participation in either is entirely voluntary.

Security

Our Company takes precautions to protect your information. When users submit sensitive information (such as credit card details) over the internet, we (or our data processors) protect it through the use of encryption, such as the Secure Socket Layer (SSL) protocol. Access to all of our users' information is restricted. Only employees who need the information to perform a specific job are granted access to personally identifiable information. The servers that we use to store personally identifiable information, are run and maintained by various data processors who conform to strict security protocols. Certificates for Data Processing Addendum (DPA) have been obtained and can be presented upon request. Data Processors we currently use include: Zoom, Google, Zoho, PayPal, Stripe, Free Agent & Copyminder

Correcting, Updating or Removing Your Personal Information

Our Company will make every attempt to keep your personal data accurate, complete and up to date. If your personal information is incorrect, changes, or if you no longer wish to receive

information from us, this can be done by e-mailing <u>data@veesus.com</u>. We will endeavour to correct, update or remove your information as swiftly as possible, normally within two working days.

Direct Marketing

If you no longer wish to receive newsletters or promotional materials, you may opt-out of receiving these communications. You can do so by following the unsubscribe link placed in the footer of the promotional email or, if by post, by returning the letter to us with "unsubscribe" marked upon it. Or you can simply contact data@veesus.com and ask to be unsubscribed.

Notification of Changes

Veesus reserves the right to amend this privacy notice. In such cases the 'last updated' date will be amended accordingly and you will be informed via a statement prominently displayed on the website.

GDPR Compliance & Right to be forgotten

Veesus respects your right to privacy. We ensure all data is managed lawfully, fairly and transparently. Where we use third parties to acquire or hold data, we hold those parties to the same high standard. You have a right to be forgotten and can email us at data@veesus.com to request to see your personal data, have it removed or request any other information related to your privacy.

Data Storage and Retention

The personal data, including images or point cloud data, that we hold is stored on cloud based servers via our Data Processors (as mentioned under 'Security' above). All our Data Processors are obliged to abide by European levels of data protection. Our Company retains data for the duration of your business relationship with us and for Accounting and Legal reasons for five years after your last transaction with us. For more information on where and how long your personal data is stored, and for more information on your rights of erasure, please contact the our Company's data protection manager at data@veesus.com

Anti-Spam Legislation

Veesus has taken all reasonable steps to comply with Anti-Spam Legislation. We only email contacts with whom we have had a trading relationship within the last two years, individuals who may have enquired about an event or requested information within the last six months, or those who have opted in to receive our marketing communications on a continual basis. Should you receive an unsolicited email from our Company please email data@veesus.com and we will swiftly remove your details, normally within two working days.

Veesus Ltd will take all reasonable steps possible to ensure that your data is treated securely and in accordance with this Privacy Notice, applicable laws and our general terms and conditions of trading.

If you do not consent to the storing or processing of your personal information please e-mail data@veesus.com.

Last update - 08.04.21 pm